



Approved by : AICTE Ministry of HRD, Govt. of India, Affiliated to : U.P.B.T.E., Lucknow

Ref. IIMT/COP/2024-25/DIR/02

Date: 16/08/2024

Notification
Grievance Redressal and Internal Complaint Committee
Academic Session - (2024-25)

A high level committee is formed under the chairmanship for Grievance Redressal and Internal Complaint for faculty members and students, (Regulations, 2012, F. No. 37-3/LEGA112012, Dated 25.05.2012 and regulations, 2016 wide no F.AICTE/WH/2016/01 dated 10.06.2016).

This committee will also look into the issues of gender sensitization issues.

The aim of this committee is to:

1. Look into grievances of the faculty members to provide healthy environment to work.
2. Look into complaints received by employees and provide healthy solution.
3. Look into Gender sensitization issues.

S. No.	Name	Designation	Responsibility	Contact No.
1	Prof. Umesh Kumar	Director	Chairman	7302254554
2	Mr. Ajay Sharma	Member	Member	9996586847
3	Mr. Zakir Ali Hyderi	HOD - ME M	Member	9891002147
4	Mr. Pramesh Kumar	Chief. Proctor	Member	9899761527
5	Mr. Rajiv Ranjan Singh	HOD - CE	Member	9973724700
6	Mr. Dharmendra Kumar Sharma	HOD - EE	Member	7017154367
7	Mr. Arun Kumar Yadav	Registrar	Member	9999677009
8	Mr. Rudra Mudgal	Student	Member	9312631270
9	Mr. Adhyatm Dev	Student	Member	8873883309
10	Miss. Rinku	Student	Member	9319141712

Responsibility of the Grievance Redressal Committee

- To look into the complaints lodged by any student/faculty, and judge its merit. The Grievance cell is also empowered to look into matters of harassment.
- Assure that the grievance has been properly solved in a stipulated time limit provided by the competent authority.

Powers and Functions of the Grievance Redressal Committee

- Channelize the mechanism for grievance redressal of both student & faculties respectively.
- To ensure the quick, fair & impartial redressal of grievance.
- In case the person is unwilling to appear in self, grievances may be dropped in writing at the letterbox/ suggestion box of the Grievance Cell at Administrative Block.
- Cell formally will review all cases and will prepare statistical reports about the number of cases received. The cell will give report to the authority about the cases attended to and the number of pending cases, if any, which require direction and guidance from the higher authorities.

Umesh Kumar
Principal
IIMT College of Polytechnic
Greater Noida

Nyadav

IIMT
COLLEGE OF POLYTECHNIC
Greater Noida
— Aim For Excellence —



Approved by : AICTE Ministry of HRD, Govt. of India, Affiliated to : U.P.B.T.E., Lucknow

Frequency of meeting: The members of the committee meet as and when case is reported or once in a semester.

Prof. Umesh Kumar

Director

Principal
IIMT College of Polytechnic
Greater Noida
Code-1570

Umesh Kumar
Nyadau

To: All Notice Boards

Copy to:

- MD Sir For kind information
- GD Sir For kind information
- Dean (R&D) & HoDs
- Head-HR
- Registrar
- Training & Placement Cell
- Hostel Wardens
- Librarian
- All members of committee